How to **DOWNLOAD** Your AB 2766 Annual Report File

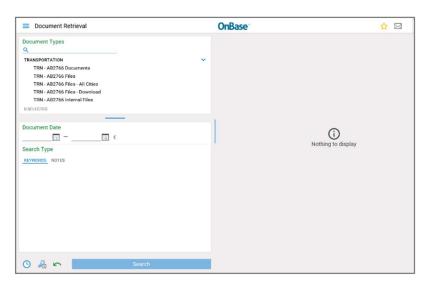
STEP 1: LOG IN

A. Log in to the *OnBase* system by visiting: https://onbase-pub.agmd.gov/SAppNet



- B. Enter your USER NAME and PASSWORD.
- **C.** Select either **ActiveX** or **HTML**. (ActiveX users must have ActiveX enabled.

*NOTE: Pop-up Blocker must be turned off.



You should see this screen

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STEP 2: **GET FILES**

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n.

Search Type

A. Click the Main Menu drop-down button.



- **B.** See that **Document Retrieval** is highlighted.
- C. In Document Types under TRANSPORTATION select

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D. In **Search Type** select **KEYWORDS** and enter: "2018"

Search

E. Click the blue **Search** button.

F. Locate the Annual Report File,
Emission Factors Tables, and Access File
Instructions in the third column.

Double-click on the file you wish to download.

Do you want to open or save TRN__AB2766_Files_-_Download_-_2-7-2019_-_Year__2018__AB_2766_ACCESS_FILE_(ANNUAL_REP....accdb from onbase-pub.aqmd.gov? ×

Open Save
Cancel

G. The **FILE DOWNLOAD** pop-up box will be displayed at the bottom of the screen. Click the down arrow on the right side of the **Save** button and select **Save As**. Save the file in a location on your computer where you can easily find it.



Test City

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